




Naciones Unidas
Oficina de la Coordinadora Residente

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CIRCULAR N°: 2

A: Representantes, Directores/as
Personal de Naciones Unidas
Candidatos/as externos/as al Sistema de Naciones Unidas

De: 
Consuelo Vidal-Bruce
Coordinadora Residente Sistema de Naciones Unidas en Cuba

Asunto: **Anuncio de vacante Oficial de Coordinación para el Desarrollo/Economista**

Tengo el agrado a invitar a todas las personas interesadas de dentro o fuera del Sistema de Naciones Unidas en Cuba y que reúnan los requisitos estipulados en la Descripción del Puesto que acompaña esta circular, a presentar su candidatura para el siguiente puesto en la Oficina de la Coordinadora Residente del Sistema de las Naciones Unidas en Cuba (RCO)

Contexto

Con la Agenda 2030 para el Desarrollo Sostenible en el centro, y en respuesta a la resolución 71/243 de la Asamblea General en la revisión cuatrienal de la política de actividades operacionales para el desarrollo del Sistema de las Naciones Unidas, el informe del Secretario General de las Naciones Unidas (diciembre de 2017) "Reposicionando el Sistema de Desarrollo de las Naciones Unidas para cumplir con la Agenda 2030: nuestra promesa de dignidad, prosperidad y paz en un planeta sano" presenta una propuesta integral de fortalecimiento del Sistema de Coordinadores/as Residentes de las Naciones Unidas para garantizar un apoyo más coherente, responsable y efectivo a La Agenda 2030. Apoyado aún más por la resolución 72/729 de la Asamblea General, de 1 de junio de 2018, se otorgó al Secretario General el mandato de implementar el reposicionamiento del Sistema. Un Sistema de Coordinadores/as Residentes fortalecido es el centro de un Sistema de Desarrollo de las Naciones Unidas reposicionado. El informe subraya que las Oficinas de Coordinadores/as Residentes deberán contar con el personal adecuado para garantizar capacidades sustantivas suficientes para guiar los equipos de las Naciones Unidas en los países. La capacidad principal incluirá experiencia en coordinación y planificación estratégica, economía, apoyo a políticas específicas, monitoreo y evaluación de resultados y alianzas estratégicas, además de una sólida capacidad de comunicación dentro del equipo de las Naciones Unidas en el país. Este anuncio es parte de esta nueva generación de Oficinas de Coordinadores/as Residentes, con nuevas habilidades y competencias necesarias para apoyar la Agenda 2030.

Las personas interesadas deberán presentar una carta de motivación con extensión no mayor a una cuartilla y el formulario de Historia Personal P.11 de la ONU que acompaña esta Circular, el cual puede ser reproducido y deberá presentarse/enviarse correctamente completado y firmado.

El puesto está abierto a todas las personas interesadas. Esta Oficina se reserva el derecho de responder sólo a las candidaturas que cumplan los requerimientos anunciados en la vacante.

La persona será contratada bajo la modalidad de Contrato a Plazo Fijo (Fixed Term Appointment), por período de un año, que puede ser prorrogable.

La información requerida puede entregarse por vía email a: sara.ochoa@undp.org y maricharo.diaz@undp.org o presentarse en sobre sellado en la sede de nuestra Oficina sita en Calle 18 No. 110 entre 1ra y 3ra Miramar, Playa, La Habana. Debe indicarse como asunto **VACANTE OCR Oficial de Coordinación para el Desarrollo/Economista.**

Las postulaciones serán recibidas **hasta el viernes 15 de febrero del 2019 hasta las 4:30 pm.**

Mucho les agradeceré su atención a esta Circular.

Generic Job Profile
Development Coordination Officer /Economist - NOC

Organizational Setting and Reporting Relationships: The position is located in the United Nations Resident Coordination Office (RCO) in multiple countries and typically reports to the Senior Development Coordination Officer, Strategic Planning and RCO Team Leader.

Responsibilities: Within delegated authority, the Development Coordination Officer /Economist will be responsible of the following duties: *(These duties are generic and may not be carried out by all Development Coordination Officers/Economist.)*

Summary of Functions:

1. Plans and facilitates evidence-based Sustainable Development Goals (SDG) analysis in support of a shared understanding by the UN Country Team (UNCT) of sustainable development trends, challenges and opportunities in programme countries
2. Provides substantive advice on innovative economic and SDG policies to Resident Coordinators (RC) and UNCTs, as well as to national counterparts in government and other relevant partners
3. Assists the UNCT in the development of a new generation of SDG programmes with a strong investment orientation and focus on acceleration towards achieving the SDGs
4. Plans and directs SDG knowledge generation and management

Description of Functions:

1. **Plans and facilitates evidence-based SDG analysis in support of a shared understanding by the UNCT of sustainable development trends, challenges and opportunities in programme countries**
 - Researches, analyzes and presents SDG-related data, as well as information on emerging best practices in sustainable development, paying special attention to gender and capacity development, and proposes policy options to RCs/UNCTs;
 - Identifies and analyzes issues that impact multiple SDGs and their targets and proposes 'accelerator interventions' that can help unlock and accelerate progress towards sustainable development across multiple areas;
 - Assesses sustainable development trade-offs and risk factors, as well as early-warning indicators that may undermine the achievement of SDG targets and impact the UN's role and programme in the country;
 - Collects and analyzes data on UN country level operations in support of the implementation of the 2030 Agenda;
 - Researches, develops and presents policy papers, guidance notes and other knowledge based-tools for discussion in country-level forums to help influence and advance policy dialogue on achieving the SDGs.;

- Contributes to the preparation of UN flagship reports, including the analysis of data and the provision of evidence to build the case for policies and interventions on SDGs;
- Monitors regional and global economic trends and issues and analyses their implications for the realization of the SDGs at the country level;

2. Provides substantive advice on innovative economic and SDG policies to RCs and UNCTs, as well as to national counterparts in government and other relevant partners

- Provides substantive support to the RC/UNCT on SDG-related issues, particularly on policies to accelerate the achievement of the SDGs, including through Mainstreaming, Acceleration and Policy Support (MAPS) and similar processes, and provides advice on potential trade-offs between SDGs;
- Prepares inputs for the UNCT on how UN country-level operations can be optimized and better respond to sustainable development needs and emerging trends in country;
- Together with UNCT members, plans and facilitates an integrated approach to the UN's policy advice to national counterparts in government and other external partners;
- Plans and directs the work of the in-country UN Joint Policy Team (or equivalent) and drives cross-pillar nexus approaches in country to policy, analysis and assessment.

3. Assists the UNCT in the development of new generation of SDG programmes with a strong investment orientation and focus on acceleration towards achieving the SDGs

- Assists in the development and implementation of the UN Development Framework (UNDAF) to ensure that the UN's country-level operational activities effectively support the implementation of the 2030 Agenda in country;
- Provides substantive support to programme formulation and revision throughout the UNDAF cycle, based on sound SDG analysis;
- Contributes to the UN joint programming process to identify and support the formulation of a new generation of UN joint programmes that are aligned with the SDGs, oriented towards investment, and have impact at the national level;
- Assists UNDAF result groups in the implementation of joint workplans to promote SDG-relevant and SDG-responsive UN operational activities for development;
- Plans and facilitates UN support to governmental and multi-stakeholder processes on SDG policy development and capacity development.

4. Plans and directs SDG knowledge generation and management

- Plans, facilitates and contributes to communities of practice and knowledge networks that promote collaboration, peer support, innovation good practices, lessons learned, needs and opportunities in the area of sustainable development;
- Researches, analyzes and presents best practices and lessons learned from implementation of UNCT projects and programmes, with a view to advising the RC and UNCT on actions to strengthen the policy orientation of the UN;
- Monitors and analyzes best practices and successful models implemented by the UN in country and suggests options for developing these into bankable national SDG investment policies and programmes;

- Contributes to global/corporate guidelines, tools and other materials related to sustainable development policy.

Competencies:

- **Professionalism:** Ability to apply sustainable development theories, concepts and approaches. Ability to conduct independent research and analysis on sustainable development topics, determine suitability, validity and accuracy of data provided by different sources. Shows skill in developing sources for data collection. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Accountability:** Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.
- **Creativity:** Actively seeks to improve programmes or services; offers new and different options to solve problems or meet client needs; promotes and persuades others to consider new ideas; takes calculated risks on new and unusual ideas; thinks "outside the box"; takes an interest in new ideas and new ways of doing things; is not bound by current thinking or traditional approaches.
- **Client Orientation:** Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.
- **Commitment to Continuous Learning:** Keeps abreast of new developments in own occupation/profession; actively seeks to develop oneself professionally and personally; contributes to the learning of colleagues and subordinates; shows willingness to learn from others; seeks feedback to learn and improve.

- **Technological Awareness:** Keeps abreast of available technology; understands applicability and limitation of technology to the work of the office; actively seeks to apply technology to appropriate tasks; shows willingness to learn new technology.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent degree) in economics, sustainable development, public policy, business or public administration, social sciences, education or related area. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Experience: A minimum of five years of progressively responsible experience in sustainable development policy, economic analysis or project/programme management in the context of development cooperation or related area is required.

Language: Fluency in one of the working languages of the UN Secretariat, English or French, is required; knowledge of the other is desirable. Knowledge of another UN official language is an advantage.

Additional requirements: National Professional Officers are nationals of the country in which they are serving, and their functions must have a national context, i.e. functions that require national experience or knowledge of the national language, culture, institutions, and systems.